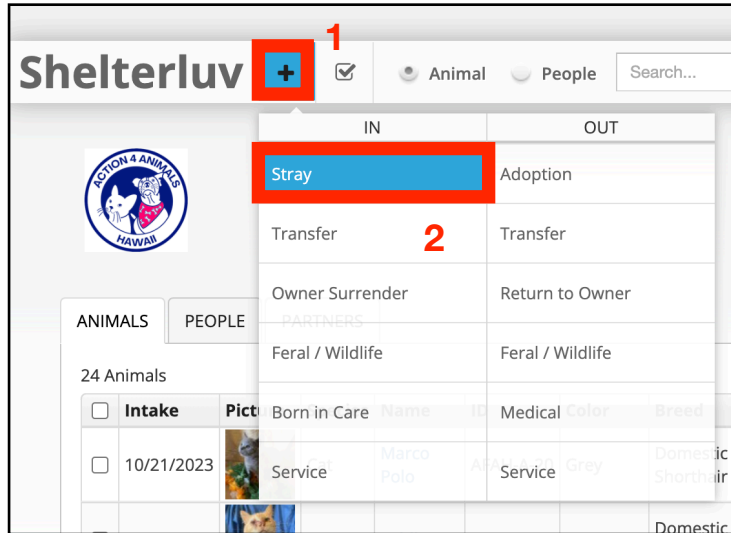


ADDING A NEW FOSTER

NOTE: When this system is up and running, the only way to have your foster on our website or available for adoption through Action 4 Animals Hawaii is to be a registered foster parent and to have all the kitty's info, including medical information, in our system.

Shelterluv does things a little backwards. You have to see who the animal came FROM first, then you can enter its info.

From the top of the homepage, select the + button (1). You'll get a dropdown menu. Because most of our fosters are either found or turned in by someone in the community, Stray (2) is our most common intake type.



Next, select who the cat came FROM. If it's just someone from the community, select Community Member (1). This is our most used category.

Date Added	Name, Associated Names	Address	Phone
10/22/2023	Sandra Silva	P.O. Box 1881, Keaau, HI, 12345	(808) 936-1925
10/22/2023	Gerdine Markus	14-3366 Mayzee Road, Pahoa, HI, 96778	(808) 935-5855
10/22/2023	Tracy Zuziak , Scot	Mokuu and 13th, Keaau, HI, 12345	(808) 640-0294
10/22/2023	Sharon Caldwell	P.O. Box 1038, Pepeekeo, HI, 96783	(808) 936-9045
10/22/2023	Mary Agenten	1240 Killikina St, Hilo, HI, 96720	(808) 936-3620
10/22/2023	Linda Willaby	unknown, unknown, HI, 12345	(808) 965-0828
10/22/2023	Kamil Dawson	PO Box 5435, Hilo, HI, 96720	(808) 494-2727
10/20/2023	Natalie Hebden	P.O. Box 384, Keaau, HI, 96749	(860) 729-5268
10/20/2023	Paisley Veilleux	16-1711 42nd Ave, Keaau, HI, 96749	(808) 319-0156
10/20/2023	Barbara Cigainero , Renee Rabb	P. O. Box 915, Keaau, HI, 96749	(808) 731-6337
10/19/2023	Petfix Spay & Neuter	P.O. Box 384191, Waikoloa Village, HI, 38419	(808) 990-3548
10/18/2023	Sandi Alstrad	14-3481 Molokai Road, Pahoa, HI, 96778	(808) 896-5816
10/18/2023	Elaine Partlow	Hawaiian Acres, Pahoa, HI, 96778	(808) 281-9895
10/18/2023	Elizabeth Moore	39 Laula Road, Hilo, HI, 96720	(808) 333-9401
10/18/2023	Jessi Williams, Andy	123 Main St, Hilo, HI, 96720	(360) 790-1050
10/18/2023	Community Member	Any Street, Big Island, HI, 96785	(808) 123-1234
10/17/2023			(206) 351-5702

Community Member AFAH-P-2

Profile | Attributes | **Animals** | Purchases | Memos | Person History | Edit Record

Any Street Big Island HI 96785

Cell
a4ahawaii@g


Update Prev
Update Addr

Community Member AFAH-P-2

Profile | Attributes | **Animals** | Purchases | Memos | Person History | Edit Record

Add Animal Foster Profile

To update an animal record, select it from the list below. If you don't see it, add it with the button at left.

	Name	Breed	Color	Animal ID	Event	By	Action
Found a Stray	Marco Polo	Domestic Shorthair	Grey/--	AFAH-A-20	Found Stray	afah_lworster	Select
	Liddle	Domestic Shorthair	Orange/--	AFAH-A-19	Found Stray	afah_lworster	Select
 10/18/2023 Cat	Amigo	Domestic Shorthair	Orange/White	AFAH-A-3	Found Stray	afah_lworster	Select

When you click on Community Member, their profile will come up. Select the Animals (1) tab.

Then select Add Animal (2) and the type of surrender. Found a Stray is our most commonly used type (3).

This will bring you to the Stray Intake screen. Fill in as much info as possible.

If your kitty is not microchipped yet, select None.
If you do not know the exact address the cat was found, give a general location or say Unknown.
Add a picture. Cats without pictures will receive a generic icon on the website.

We can always go back in and fill in details later.

Done! The kitty should now show up in our list.

Intake - Stray

Intake Information

Intake Sub-type *
--Select--

Intake Date *

Condition at Intake
Select...

Intake Into *
Shelter

Location *
--Select--

Current Status * [Why this list?](#)
--Select--
[+Add Review Date](#)

Biological Information

Animal Name *
AFAH-Stray-af1